

**ORANGE COUNTY AIRPORT COMMISSION**  
**Airport Commission Hearing Room**  
**3160 Airway Avenue**  
**Costa Mesa, CA 92626**

**MINUTES OF REGULAR MEETING**

May 19, 2021

**COMMISSIONERS PRESENT:** Bruce Junor, Bert Ashland, Susan Dvorak, Brendan O'Reilly, John Clarey

**COMMISSIONERS ABSENT:** None

**STAFF PRESENT:** Rick Francis, Assistant Airport Director  
 Mark Sanchez, Deputy County Counsel  
 Dave Shuter, Deputy Airport Director, Facilities  
 Dave Pfeiffer, Deputy Airport Director, Business Development  
 Eric Freed, Deputy Airport Director, Public Affairs  
 Sean Lally, Airport Engineer  
 Jeannette Grieco, Facilities Manager, PM Control Analyst  
 Elizabeth Gallegos, ASR Manager

**CALL TO ORDER:** Chair Junor called the meeting to order.

**PLEDGE OF ALLEGIANCE:** Commissioner Dvorak led the assembly in the Pledge of Allegiance.

**1. APPROVAL OF MINUTES:** On Vice Chair Ashland's motion and Commissioner O'Reilly's second, the Regular Meeting minutes of May 5, 2021, were unanimously approved as written.

**2. APPROVE JOB ORDER CONTRACT FOR PAVEMENT MAINTENANCE AND REPAIR SERVICES (ASR 21-000208)** Sean Lally Airport Engineer stated this is an annual job order contract for pavement maintenance and repairs. Job order contracts are not used for new construction. The contractor that is the lowest responsible bidder is Sully-Miller, and the value of the contract is \$1.0 million for one year. Sean Lally presented the Commission with an exhibit of the airfield that showed the maintenance and repair work planned using this contract. Airport operations will also use this contract if there are signs of distressed pavement in their daily inspection of the runway and taxiways. The six areas in the exhibit showed planned work for crack sealing (asphalt), patching, crack sealing & patching, joint seal (concrete), crack sealing (concrete), and slab replacement (concrete).

Assistant Director Rick Francis, Sean Lally Airport Engineer, and Deputy County Counsel Mark Sanchez provided answers to the Commission's questions regarding runway repairs, FAA involvement and advisory, quality of materials and testing, previous year's work, the Gordian Group and price book, JOC contracts, and new OCPW process.

On Vice Chair Ashland's motion and Commissioner Dvorak's second, this item was unanimously approved.

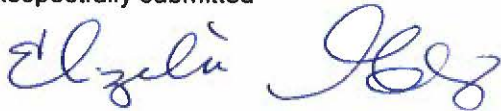
**3. SUMMARY OF RELEVANT ACTIONS BY THE BOARD OF SUPERVISORS (Board)** – Assistant Director Rick Francis stated that no JWA items were presented to the Board since the last meeting.

**4. ADDITIONAL BUSINESS**

- A. PUBLIC COMMENTS – Assistant Director Rick Francis read a public comment received via email from Balboa Island resident Dennis Bress. Dennis Bress is requesting airport staff use Zoom or another platform by the upcoming meeting so the public can view the Airport Commission meetings to see each of the Commissioners and ask questions on each agenda item. Dennis Bress is requesting that the Airport Commission meetings be recorded and available in an archive for the public.
- B. AIRPORT DIRECTOR COMMENTS – Assistant Director Rick Francis stated that the Architect-Engineer Contracts for On Call Support Services recommended for approval by the Airport Commission at the last meeting was deleted for the upcoming board meeting and will be moved to a future date. Rick Francis also stated that the airport is still looking for the best way to hold Zoom meetings, but there are some implications, and he will wait for Airport Director Barry Rondinella to weigh in directly on this matter. Rick Francis answered Chair Junor's question regarding when the meetings would be open to the public and whether that could resolve the need for another platform. Rick Francis stated that passenger counts continue to climb very well. The airport is at about 60 percent versus 2019 during the same time period.
- C. AIRPORT COMMISSION COMMENTS – Vice Chair Ashland asked Assistant Director Rick Francis if the Recommended Action for the Architect-Engineer Contracts for Airport Facilities Support Services will change and if it could be brought to the Airport Commission again for review. Regarding the request for Zoom meetings, Chair Junor asked if we were close to opening the door to the public for Airport Commission Meetings. Commissioner Dvorak stated that she wanted to review previous Airport Commission meetings and the minutes do not reflect what took place during the discussion, and there was no record available. Commissioner Dvorak also stated that she would like to have access to that. Commissioner Ashland requested to tour the baggage handling area. Assistant Director Rick Francis answered Commissioner Clarey's question regarding Port of Entry. Assistant Director Rick Francis and Deputy Airport Director Dave Pfeiffer answered Commissioner Clarey's question regarding when the rest of the restaurants will open.

**5. ADJOURNMENT OF PUBLIC MEETING** The meeting adjourned at 5:52 pm.

Respectfully submitted

A handwritten signature in blue ink, appearing to read 'Elizabeth Gallegos', followed by a stylized flourish.

Elizabeth Gallegos, ASR Manager